

Interprofessional Practice and Education Funding Application Instructions

1. Purpose

Interprofessional Practice and Education (IPE) is developing rapidly at UI Health, which includes the seven health science colleges, the University of Illinois Hospital and the federally qualified Mile Square Health Center locations. UIC's IPE mission is *to create transformational change in health professions education and health care service delivery by delivering evidence-based learning experiences that build collaborative competence and foster interprofessional scholarship and collaborative practice across academic programs, clinical services and community partners with focused attention to the pressing needs of underserved individuals and populations.*

A limited amount of funding is available to support UI Health faculty and staff who:

- Provide educational learning experiences that promote competence in interprofessional collaborative practice across the seven health science colleges at UIC.
- Implement or enhance interprofessional collaborative practice to achieve improvements in health professions education and health care delivery at UI Health.
- Develop initiatives that can be shared and replicated by others at UI Health and the community.
- Engage UI Health student and staff populations about IPE founded on principles of adult learning, team science, patient centered care and population health.
- Embed interprofessional practices at the University of Illinois Hospital and federally qualified health centers.

The following definitions are used in interprofessional practice and education:

Interprofessional Education: *“When students from two or more professionals learn about, from and with each other to enable effective collaboration and improve health outcomes.” (World Health Organization, 2010).*

Interprofessional Collaborative Practice: *“When multiple health workers from different professional backgrounds work together with patients, families, caregivers, and communities to deliver the highest quality of care.” (World Health Organization, 2010).*

For more information on interprofessional practice and education, please refer to the following documents:

Collaborative Practice – Definitions and Key Features (M. Keehn)

Educating for Achievement of Collaborative Practice Competency (M. Keehn)

2. Eligibility Requirements

- a. Faculty or staff members with an appointment of 50% or greater at UI Health or the University Library must be included in the proposal as a PI or Co-PI. Faculty and staff from other units may also be included.
- b. Priority will be given to proposals that are clearly linked to UIC's IPE mission, develop competency in interprofessional practice and that will have a direct impact at the University.

3. Application Procedures

- a. Applications will be accepted on a rolling basis until the annual grant funds have been expended.
- b. The application form is available at <https://vcha.uic.edu/ipe-funding-application/>.

Applications must include:

- a. Application Form,
- b. Budget template, and
- c. Letter(s) of support signed by the Department Head, Administrator, or Dean.

4. Funding

- a. The awards can fund up to 10% of a faculty or staff salary for a maximum of 18 months and other related expenses. Awards can be renewed for 2 additional 18 month periods. Renewal of awards will depend on how well the program is following the proposed timeline and achieving stated goals and objectives.
- b. Funding is not guaranteed. The review panel may recommend partial or no funding.
- c. Expenses incurred prior to receiving notice of funding are not reimbursable.
- d. All expenditures must follow university regulations.
- e. Unexpended funds will revert back to the IPE grant program.
- f. The awarding of these funds will be accompanied by support and mentoring as needed in the development of IPE and in outcome evaluation.

5. Review Process

- a. The review panel will consist of members from UIC's IPE steering committee that have attested to having no conflict of interest with any of the proposed research/projects.
- b. Each member of the review panel will individually evaluate all grant proposals using the attached rating form that will be returned to Mary Keehn, Director of IPE, including a recommendation for full, partial or no funding.
- c. The panel will meet by person or conference call to discuss the proposal and resolve any differences in recommendations between reviewers. Final decision on full, partial or no funding will be made by the reviewers with the Director of IPE having ultimate responsibility for decisions.
- d. Applicants will be provided with de-identified scores and feedback within 30-45 days of receiving the application.

6. Criteria for Review

- a. Please refer to the attached rating form for more information on the criteria.

7. Award Conditions

- a. Expenditures will be reimbursed through the Office of Vice Chancellor for Health Affairs.
- b. Awardees must provide a final report to Mary Keehn, Director of Interprofessional Education within 60 days of the project completion date. The report should:
 - i. Summarize final results of the project;
 - ii. report progress for extramural funding (if applicable);
 - iii. explanation for dissemination of project outcomes (if applicable).

8. Questions

- a. If there are any questions on the proposal or criteria, please contact [Mary T. Keehn](#), Director of Interprofessional Education.

Evaluation Rating Form (blank copy)

Evaluation Rating Items	
Reviewer's Name:	
Funding recommended <input type="checkbox"/> Yes <input type="checkbox"/> No Partially Funded	
Comments: If partial funding is selected, please explain the rationale of which budget items are recommended to be funded.	
TOTAL POINTS AWARDED _____	
Project need and justification	Award up to 4 points _____
The proposed project: <ul style="list-style-type: none"> • address an important problem or barrier in the interprofessional practice and education (IPE) field • provides a strong rationale on how the proposed project/research will adequately address the problem • activities are measurable and are likely to accomplish the identified goals • goals and objectives are meaningful to advancing IPE at UI Health 	
Comments:	
Project significance at UI Health	Award up to 4 points _____
The proposed project: <ul style="list-style-type: none"> • is aligned with UIC's IPE mission and/or the Strategic Plan • benefits student, faculty/staff or patient populations at the University • can be shared and replicated by others at UI Health and the surrounding communities • is founded on principles of adult learning, team science, social determinants of health, patient centered care and/or population health 	
Comments:	
Project evaluation	Award up to 3 points _____
The proposed evaluation: <ul style="list-style-type: none"> • addresses all identified outcomes • identifies instruments/tools that will be used and process for data collection • outlines how and to whom results will be disseminated 	
Comments:	
Project timeline	Award up to 1 points _____
The proposed project timeline: <ul style="list-style-type: none"> • is reasonable for accomplishing objectives and milestones 	
Comments:	
Adequacy of budget	Award up to 3 points _____
The proposed budget: <ul style="list-style-type: none"> • is reasonable for proposed scope of work • has clear justification • sustainability plan is included if the project will be is to be continued beyond the proposed funding period. 	
Comments:	