

Executive Director, UI Health Mile Square Health Center

LEADERSHIP PROFILE





EXECUTIVE SUMMARY

The University of Illinois Chicago (UIC) and its academic health enterprise, UI Health, are seeking a passionate and innovative leader to serve as Executive Director for the Mile Square Health Center, a designated Federally Qualified Health Center that is part of the University’s health sciences system. The University of Illinois Hospital and Health Sciences System (UI Health) incorporates the training and research activities of the seven health sciences colleges, with the state’s primary public hospital and clinics, the University of Illinois Cancer Center, and the Mile Square Health Center network of clinics—all with the aim of serving communities in Chicago and throughout the state in the pursuit of health equity.

MILE SQUARE HEALTH CENTER

The UI Health Mile Square Health Center (MSHC) provides comprehensive primary care for children and adults of all ages through primary care clinics and school-based health centers. Our service area covers most of the West and South Sides of Chicago and portions of Cicero and the Rockford area. Our patients come from predominantly under-served and marginalized communities, many of whom live at or below the Federal Poverty Level, have public insurance, or are uninsured. MSHC provides care for all patients regardless of their ability to pay. Financial assistance is provided on

a sliding scale, which is based on family size and the Federal Poverty Level.

MSHC was established on Chicago’s near West Side in 1967. The multi-service facility grew so quickly that by 1985, it was the largest federally funded community health center between the East and West coasts. In the late 1980s, beset by a lack of funding, MSHC temporarily closed its doors. In 1990, a unique partnership with the City of Chicago Department of Public Health, UIC and its health system, Mile Square Health Center was re-established and opened services once again in 1991. The facility was owned by the City of Chicago Department of Public Health and was staffed and managed by the University.

In 1999, MSHC became an official component of the University of Illinois Chicago, becoming one of the few public sector Federally Qualified Health Centers in the nation. In 2020, Mile Square expanded beyond the Chicagoland area by opening a site in the city of Rockford. Today, Mile Square offers medical education programs for physicians, nurses, certified nurse midwives, and pharmacy, social work, and dental students while providing high-quality, accessible healthcare for the community. MSHC continues to thrive and expand to meet the unmet healthcare needs throughout the Chicagoland area.

Among the nation’s

LARGEST

FQHC networks connected to an academic health enterprise

<h2>2M+</h2> <p>total residents in a service area comprised of 45 zip codes (across Chicago and Rockford)</p>	<h2>153,000+</h2> <p>patient visits annually (in FY22)</p>
<h2>11</h2> <p>clinic locations—including 7 neighborhood clinics and 4 school-based clinics</p>	



UI HEALTH

The University of Illinois Hospital & Health Sciences System (UI Health) provides comprehensive care, education, and research to the people of Chicago, Illinois and beyond. A part of the University of Illinois Chicago (UIC), UI Health incorporates the clinical delivery network of a tertiary care hospital, over 30 outpatient clinics, and 11 Mile Square Health Center (FQHC) locations, with the training and research activity of the University of Illinois Cancer Center and UIC's seven health sciences colleges: the College of Applied Health Sciences, the College of Dentistry, College of Medicine, College of Nursing, College of Pharmacy, the School of Public Health and the Jane Addams College of Social Work - including regional activity for some of these colleges in Peoria, Quad Cities, Rockford, Springfield, and Urbana.

From understanding the molecular basis of disease to improving the health of communities, researchers in the health sciences colleges routinely collaborate to move medical breakthroughs from the laboratory to new treatments, procedures and preventive approaches to improve patient outcomes. Excellence in health sciences research spans many fields of study: from cancer biology to drug development; and healthcare delivery design to genomics, pharmacogenomics, robotic surgery—and many more.

UI Health is dedicated to the pursuit of health equity and is committed to training the healthcare leaders of the future. More than 30% of the students enrolled at UIC's health sciences colleges self-identify as part of different underrepresented groups. As the state's principal educator of health professionals, we also have an immense impact on the training of the state's healthcare workforce:

- 1 in 8 practicing Illinois physicians received their MD degree from the College of Medicine.
- Over 1 in 3 Illinois pharmacists trained at the College of Pharmacy.

- Over 8,000 practicing Illinois nurses trained at the College of Nursing.
- More than 1 in 3 Illinois dentists trained at the College of Dentistry.
- Nearly 1 in 4 Illinois social workers trained at the Jane Addams College of Social Work.

UI Health provides a wide range of specialty, primary and emergency care services. As the state's only public academic health enterprise, UI Health remains committed to serving the diverse needs of all patients who seek their care among our more than 40 care delivery locations. Our hospital and clinics see more than 65% Medicare/ Medicaid patients annually, and the College of Dentistry is among few Medicare/ Medicaid providers of oral health services for the state of Illinois. UI Health is home to many ground-breaking and innovative ways of delivering care to those who need it most:

- First designated Center of Excellence in Robotic Surgery in the United States.
- Home to a cure for sickle cell disease through stem cell transplantation.
- Comprehensive Stroke Certification.
- National Accreditation Program for Breast Centers.
- Home to the Illinois Eye & Ear Infirmary with expertise in complicated eye conditions for over 150 years.

UI Health: <https://uihealth.uic.edu/>



THE UNIVERSITY OF ILLINOIS CHICAGO

The largest and only public research university in Chicago, UIC is one of three universities within the state's University of Illinois System.

Deeply committed to social justice, UIC is a national leader among urban serving public higher education institutions providing access to underrepresented, first-generation and international students. UIC is recognized as one of the most diverse academic institutions in the nation, designated as a Minority-Serving Institution (MSI) by the U.S. Department of Education. UIC has also been designated a Hispanic Serving Institution (HSI) and an Asian American and Native American Pacific Islander-Serving Institution (AANAPISI).

UIC is classified as a Research 1 (Very High Research Activity), according to the Carnegie Classification of Institutions of Higher Education, supporting an annual research portfolio of over \$500 million, drug and licensing revenue of more than \$35 million and several notable NIH research programs. A thriving hub for research, education and innovation, UIC serves nearly 34,000 undergraduate, graduate and professional students in 16 colleges. UIC is the state's principal educator of health professionals and a major healthcare provider to underserved communities.

UIC Mission: <https://chancellor.uic.edu/about/mission/>

University Priorities: <https://chancellor.uic.edu/about/priorities/>

MILE SQUARE HEALTH CENTER EXECUTIVE DIRECTOR SUMMARY

The Executive Director is the Chief Executive Officer (CEO) of Mile Square Health Center and is responsible for directing the day-to-day management and operation of the Mile Square Health Center clinics. Mile Square Health Center reports to the Vice Chancellor for Health Affairs of the University of Illinois Chicago in conjunction with the Mile Square Health Center Co-Applicant Board of Directors.

The selected candidate will be administratively responsible for an organization delivering health care to historically underserved populations with multiple clinical locations throughout Chicagoland and across Illinois; totaling over 300 academic and nonacademic employees, serving over 54,000 unique patients annually.

UIC seeks an innovative and compassionate leader who will bring strategic and operational experience, keen organizational, planning and facilitation skills; excellent relationship-building skills and experience in a complex university, public sector, nonprofit or other setting. This is an extraordinary opportunity for a transformational health care leader committed to social justice and eager to make an impact and contribute to helping a dynamic health care operation fulfill its mission of providing exceptional medical services to the communities it serves.

Essential Responsibilities

- Directs day-to-day management and operation of the Mile Square Health Center and takes the lead role in the establishment and implementation of administrative policies and procedures relating to daily operations. These include the functional areas of primary and specialty care, nutrition services, health education, social services, laboratories, pharmacy services, dental services, medical records, research, and grant and development functions.
- Ensures that staffing and operation of the Mile Square Health Center is accomplished in accordance with the Co-Applicant Agreement and the policies and procedures of the University of Illinois (University).
- By leadership and example, establishes standards of courtesy and service for the organization.
- Works with physicians and other health professionals to deliver excellent, high quality health care services.
- Ensures that appropriate linkages are established and effectively



maintained between the Mile Square Health Center, the University of Illinois Hospital & Clinics (UI Hospital), and other health systems for radiology, specialty, emergency, and other services to ensure quality and continuity of care.

- Ensures that appropriate linkages are established and effectively maintained between the Mile Square Health Center and other UI Health entities, including the seven health sciences Colleges, so as to ensure collaboration, quality and continuity of care.
- Serves as an ex-officio member of the Mile Square Health Center Board of Directors and provides routine and special reports, as well as other administrative services, as necessary. Works with the Board in resolving issues affecting service delivery or overall health policy as appropriate.
- Develops an annual operating budget for the Mile Square Health Center including gross clinical expenses, annual University contributions, and estimated patient care receipts for submission to and approval by the Mile Square Health Center Board of Directors and the University. Manages and monitors fiscal affairs of Mile Square Health Centers on an ongoing basis to ensure the achievement of budgeted results, the fulfillment of contractual requirements, compliance with applicable regulations and policies, and effective grants management. Provides routine financial reports to the Vice Chancellor for Health Affairs and other University leadership, as appropriate.
- Develops and garners additional sources of revenue by grant proposal writing and a thorough knowledge of available funds and healthcare funding sources. Effectively engages in philanthropic/advancement efforts.
- Evaluates future opportunities for growth and expansion consistent with the mission of the Mile Square Health Center.
- Monitors and evaluates performance and ensures that action is taken to correct any unsatisfactory condition. Cooperates

with the University in ensuring compliance with all local, state, and federal codes (i.e., HRSA: Health Resources and Services Administration), ordinances, regulations, audits, and laws applicable to Mile Square Health Center.

- Develops and maintains effective relationships with the community, governmental organizations, national societies, and organizations.
- Performs other related duties and participates in special projects as assigned.

Our I CARE Values (Inclusion, Compassion, Accountability, Respect, Excellence)

- **Inclusion:** We believe diversity is our strength and do not tolerate discrimination in any form. We recognize and celebrate differences and uniqueness amongst our patients, staff, and faculty to ensure that everyone feels valued and respected.
- **Compassion:** We will treat our patients and their families with kindness and compassion and strive to better understand and respond to their needs.
- **Accountability:** We will hold ourselves accountable as an organization and as individuals to act ethically and responsibly in everything we do, to be excellent stewards of our natural and financial resources and to be transparent in our actions.
- **Respect:** We will act with respect, openness and honesty in our relationships with patients, families and coworkers. We will work collaboratively to promote the well-being of the communities we serve and to advance patient care, education and research.
- **Excellence:** We will work as a team to leverage best practices and innovation in providing the highest-quality care for our patients and families. We will devote ourselves to continuously improve in everything we do



Job Knowledge & Skills, Education, Experience

Minimum

- Bachelor's degree
- Five years of experience in healthcare leadership
- Demonstrated executive/managerial ability
- A proven record of accomplishment in financial management
- Ability to work well with clinic staff, University staff, community groups, and patients
- Ability to deal with community and political pressures
- A commitment to deliver excellent health services to diverse and underserved communities; and
- An experienced perspective on healthcare issues which enables the incumbent to be a contributing member of the senior leadership team of the University of Illinois Hospital & Health Sciences System (UI Health)

Preferred

- An MD, MBA, MPH, MHA, PhD, or JD (or other related advanced degree) is desirable
- Experience in a community-based ambulatory care setting
- Experience in research administration and the promotion, implementation and oversight of federal funding

- Knowledge of health sciences graduate education and commitment to the training of the next generation of health professionals
- Knowledge of applicable and relevant local, state, and federal codes, ordinances, regulations, audits, and laws, such as Section 330 of the Public Health Services Act administered by HRSA

Working Conditions—Physical Requirements & Work Environment

General office environment. Regular travel is not expected but may occur occasionally around previously scheduled events. Requires sitting for extended periods of time, standing, visual acumen, manual dexterity, and fingering for working with computer keyboards.

Salary and Benefits:

Compensation is commensurate with experience and qualifications. UI Health offers competitive benefits, including vacation days, paid holidays, the State University Retirement System, tuition waivers, tuition discount for dependents, flexible spending accounts and excellent medical, dental, and vision packages.

Application Process: Applicants must submit an online application using the link provided below. Please upload a cover letter detailing your interest and relevant experience, a resume, and contact information for three references. For fullest consideration, all requested information must be received by April 1, 2024. The search will close on April 10, 2024.

Application Link: <https://go.uic.edu/MileSquareEDSearch>



ABOUT CHICAGO

UIC is in Chicago, the third largest city in the United States, and an important global hub for culture and commerce. Internationally famed for its bold architecture, Chicago has a skyline punctuated by skyscrapers such as the iconic John Hancock Center, the 1,451-foot Willis Tower (formerly the Sears Tower) and the neo-Gothic Tribune Tower. The city is also renowned for its museums and well-established civic and cultural institutions, including globally recognized restaurants, theatres and sophisticated entertainment. A robust public transportation system, including the dense and interconnected network of Chicago Transit Authority (CTA) trains and buses and the Metra commuter rails system, conveniently connects UIC to the entire six-county Chicago metropolitan region. Some of the best public and private schools in Illinois and the Midwest are in Chicago and its suburbs.

There are 77 distinct community neighborhoods within the city, made up of people from many diverse ethnicities. Greek, Polish, Hispanic, Chinese, Irish, Italian, Lithuanian and African are just a smattering of

cultures that can be found in Chicago. One recent estimate suggested that over 153 unique languages are spoken by residents of Chicago and its suburbs.

UIC is predominately located in the University Village and bustling throughout the historic Little Italy neighborhoods, with its law school located in Chicago's vibrant "Loop" central business district. Lying between the east and west sides of campus and stretching from north to south, it is diverse both ethnically and socioeconomically. The western portion of campus—which includes UIC's academic health enterprise and health sciences colleges—is located in the heart of the Illinois Medical District—in close proximity to regional healthcare institutions, including Rush University Hospital, John Stroger, Jr. Hospital of Cook County, and the Jesse Brown VA Medical Center.

Chicago offers a lifestyle that is rivaled by few U.S. or international cities and is a wonderful place to live, work, eat and play.

The University of Illinois Chicago is an affirmative action, equal opportunity employer that has a strong institutional commitment to the principle of diversity and is particularly interested in receiving applications from a broad spectrum of people. We are committed to equal employment opportunities regardless of sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected Veteran status, age, or any other characteristic protected by law.

